

NORTH HERTFORDSHIRE DISTRICT COUNCIL



2 July 2021

Our Ref O&S/13.07.2021
Contact. Committee Services
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To: Members of the Committee: David Levett (Chair), Daniel Allen (Vice-Chair), Kate Aspinwall, Tony Hunter, Nigel Mason, Jim McNally, Ian Moody, Lisa Nash, Sue Ngwala, Carol Stanier, Claire Strong and Terry Tyler

Substitutes: Councillors Clare Billing, Ruth Brown, Morgan Derbyshire, Terry Hone, Gerald Morris, Sam North and Kay Tart

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON
ROAD, LETCHWORTH**

On

TUESDAY, 13TH JULY, 2021 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item		Page
1. WELCOME		
2. APOLOGIES FOR ABSENCE	Members are required to notify any substitutions by midday on the day of the meeting. Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
3. MINUTES - 9 MARCH 2021	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 09 March 2021.	(Pages 5 - 16)
4. NOTIFICATION OF OTHER BUSINESS	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
5. CHAIR'S ANNOUNCEMENTS	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
6. PUBLIC PARTICIPATION	To receive petitions, comments and questions from the public.	
7. URGENT AND GENERAL EXCEPTION ITEMS	The Chair to report on any urgent or general exception items which required their agreement. At the time of printing the agenda, the Chair had not agreed any urgent or general exception items.	

- 8. CALLED-IN ITEMS**
To consider any matters referred to the Committee for a decision in relation to a call-in of decision. At the time of printing the agenda, no items of business had been called-in.
- 9. RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE** (Pages
REPORT OF THE COMMITTEE, MEMBER AND SCRUTINY MANAGER 17 - 18)

To consider the outcome of Overview and Scrutiny Committee resolutions.
- 10. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME** (Pages
REPORT OF THE COMMITTEE, MEMBER AND SCRUTINY MANAGER 19 - 34)

To consider the issues that the Overview and Scrutiny Committee plans to review at future meetings and the activities of its sub-groups.
- 11. ANNUAL SAFEGUARDING REPORT 20/2021** (Pages
REPORT OF THE COMMUNITY HEALTH AND WELLBEING TEAM LEADER 35 - 50)

To receive and comment on the annual report of progress made against the Council's fulfilment of the statutory duty to maintain an effective safeguarding function with regard to children and adults at risk.
- 12. COMMUNITY GRANTS POLICY REVIEW, NHDC FUNDING CRITERIA** (Pages
HEALTH PROTECTION BOARD COMMUNITY USE, & REVIEW OF 51 - 72)
CABINET PANELS' TERM OF REFERENCE
REPORT OF THE SERVICE DIRECTOR - LEGAL AND COMMUNITY, AND
THE POLICY AND COMMUNITY ENGAGEMENT MANAGER

To consider revisions to the Grant Policy criteria, to seek approval of the Protocol for the NHDC / Health Protection Board Funding and the amendments to the District Wide Community Facilities Capital and Revenue Grants Panel, and to seek approval of the amendments to the Cabinet Panels' Terms of Reference.
- 13. FULL YEAR UPDATE ON COMPLIMENTS, COMMENTS AND** (Pages
COMPLAINTS (3CS) 2020-2021 73 - 86)
INFORMATION NOTE OF THE CUSTOMER SERVICE MANAGER

To update Members of the Committee on the end of year position in regard to the Comments, Compliments and Complaints (3Cs) for the Council and the Contractors that provide services on the Council's behalf.
- 14. MEMBERS' QUESTIONS**
To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.